

AUG 03 2023

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 18th day of July 2023, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

County Judge Rodger McLane was absent. Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting, with Commissioner Billy Alexander presiding:

PRAYER: Commissioner David A. Cole gave the prayer.

OPEN MEETING:

1. CITIZEN COMMENTS:

Keri Vance, Executive Director of the Panola County Chamber of Commerce, announced upcoming events in the County.

2. COMMISSIONER'S REPORTS:

There were no Commissioner's Reports.

3. COUNTY JUDGE'S REPORT:

There was no County Judge's Report.

4. CONSENT ITEMS:

PERSONNEL

None

ROAD & BRIDGE

- a. To accept and record a donation of material (road oil) valued at \$168,835.52 from Rockcliff Energy for use by the Panola County Road and Bridge Department, Precinct #3 on County Roads #328 and #337.
- b. To accept and record a donation of material (road oil) valued at \$33,023.65 from Rockcliff Energy for use by the Panola County Road and Bridge Department, Precinct #3 on County Roads #328, #337, #329, #304 and #302.
- c. To accept and record a donation of material (49.89 tons road oil) valued at \$33,925.20 from Rockcliff Energy for use by the Panola County Road and Bridge Department, Precinct #3 on County Roads #337 and #328.
- d. To accept and record a donation of material (73.76 tons road oil) valued at \$50,156.80 from R. Lacy for use by the Panola County Road and Bridge Department, Precinct #3 on County Road #328.
- e. To accept and record a donation of material (99.6 tons of SB2 rock) from Diversify for use by the Panola County Road and Bridge Department, Precinct #1 on County Road #1631.
- f. To accept and record a donation of materials, equipment and labor valued at \$93,265.00 from Tanos Exploration for use by the Panola County Road and Bridge Department, Precinct #1 on County Road #163.

MISCELLANEOUS

- a. To record June 2023 Fund Balance Report.
- b. To record June 2023 Treasurer's Reports.
- c. To record Statement of Officer and Oath of Office forms for Panola County Tax Office Deputy Clerk Abagayle Standard.
- d. To record Statement of Officer and Oath of Office forms for Panola County Reserve Deputy Sheriff William Magness.
- e. To record a three year Lexis+ Subscription Agreement for State/Local Government for the Panola County Criminal District Attorney's Office (tabled from the June 20, 2023 meeting).
- f. To authorize the County Auditor to advertise for sealed bids for the purchase of one (1) ¾ ton crew cab for Panola County Fire Marshal/Emergency Management.

Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened August 15, 2023 at 9:00 AM.

- g. To approve and record, waive any conflict of interest between Rodger G. McLane and Panola County in his limited capacity pursuant to Attorney General Opinions 540 and 497.
- h. To record a three year Contract for Service from Fidelity Communications for dedicated high-speed internet service for Panola County Expo.
- i. To approve and record Panola County Treasurer's Fourth Quarter Report for Fiscal Year 2022.
- j. To approve and record a change in Section 9.03 (Travel, Lodging and Meal Reimbursement); Section 9.04 (Mileage Reimbursement); Section 9.06 (Meals, Lodging and Miscellaneous Expenses); Section 9.07 (Advances) of the Panola County Employee Handbook effective July 18, 2023.
- k. To record a new cell phone line and phone for use by the Panola County Airport Manager.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Patrol Sergeant Calahan Malone; PCSD Deputy Sheriff Hunter Hutto; and PCSD Deputy Sheriff Scott Jones.

Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve the Consent Items, with the exception of Miscellaneous Item "f", tabled until the August 1, 2023 session of Commissioners' Court. The motion carried unanimously, with County Judge Rodger McLane absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously, with County Judge Rodger McLane absent. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the

County Treasurer. The motion carried unanimously, with County Judge Rodger McLane absent. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.

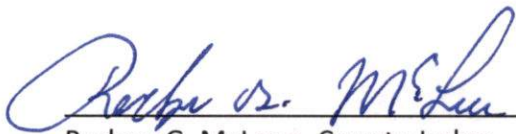
7. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to table any action on the preliminary plat for the River Estates Subdivision, Lots 1-6 to be located in the Reuben Collins Survey, A-134, Panola County, Texas until the August 1, 2023 session of Commissioners' Court. The motion carried unanimously, with County Judge Rodger McLane absent.
8. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to appoint all Election Judges and Alternate Election Judges for a one-year period commencing August 1, 2023 (VTCA Election Code, Section 32.002). The motion carried unanimously, with County Judge Rodger McLane absent. SEE APPOINTMENTS LIST ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to create a License and Weight Officer position and to approve the job description effective July 18, 2023. The motion carried unanimously, with County Judge Rodger McLane absent.
10. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to receive the County Clerk's request for the Court to adopt a County Clerk's Records Archive, Preservation and Restoration Plan pursuant to Local Government Code Section 118.025(g); set a public hearing on said plan for the 15th day of August, 2023 at 9:00 AM; and authorize the County Judge to publish notice of said hearing. The motion carried unanimously, with County Judge Rodger McLane absent. SEE PLAN, ORDER AND NOTICE ATTACHED.
11. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve Texas County and District Retirement System Plan Agreement for 2024 and authorize the County Judge to sign and submit appropriate authorizations. The motion carried unanimously, with County Judge Rodger McLane absent. SEE AGREEMENT ATTACHED.
12. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to authorize the County Judge to execute the Opioids Settlement Participation and Release forms regarding settlement offers from Walgreens, CVS and Wal-Mart in the Texas Opioid Multi-District Litigation for the County in the matter of County of Panola v. Purdue Pharma LP et al. The motion passed unanimously, with County Judge Rodger McLane absent. SEE RESOLUTION ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from Randy's Portable Buildings of Carthage for a 12' X 32'

utility building for use by the Panola County Airport-Sharpe Field. The motion carried unanimously, with County Judge Rodger McLane absent. SEE QUOTE ATTACHED.

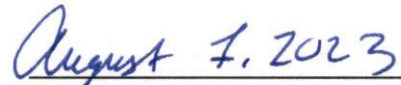
14. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve a lease proposal from KLX Energy Services for a 14' X 80' office trailer and set up of trailer house for use by the Panola County Airport-Sharpe Field. The motion passed unanimously, with County Judge Rodger McLane absent. SEE PROPOSAL ATTACHED.
15. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from John Deere for the purchase of a 2023 Kuhn EL 92-230 tiller for use by the Panola County Road and Bridge Department, Precinct #1. The motion carried unanimously, with County Judge Rodger McLane absent. SEE QUOTE ATTACHED.
16. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from John Deere for the purchase of a 2023 Kuhn EL 92-230 tiller for use by the Panola County Road and Bridge Department, Precinct #4. The motion carried unanimously, with County Judge Rodger McLane absent. SEE QUOTE ATTACHED.

The meeting adjourned at 9:11 AM.

Dated this 18th day of July 2023.



Rodger G. McLane, County Judge



Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners' Court's authorized proceedings for July 18, 2023.



Bobbie Davis, County Clerk



Date